

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCILCHAMBERS AT THE HEISLER VILLAGE OFFICE
December 16, 2021@ 7:03 P.M.**

PRESENT: Brandon Martz Deputy Mayor
Mike Stewart Councillor
Heidi Rohe Chief Administrative Officer

REGRETS: Bonita Wood Mayor
GUEST/RESIDENT: 1

CALL TO ORDER: Deputy Mayor Martz called the meeting to order at 7:03pm.

ADOPTION OF AGENDA

Motion 21-12-303 Moved by Councillor Stewart to adopt the agenda including additions as presented. **CARRIED**

MINUTES:

Motion 21-12-304 Moved by Deputy Mayor Martz to adopt the November 25, 2021 regular council meeting minutes. **CARRIED**

DELEGATION: NONE

BYLAWS:

Bylaw 539-21 Borrowing Bylaw

Motion 21-12-305 Moved by Deputy Mayor Martz that Heisler Council gives **first** reading to Bylaw 539-21 Borrowing Bylaw. **CARRIED**

Motion 21-12-306 Moved by Councillor Stewart that Heisler Council gives **second** reading to Bylaw 539-21 Borrowing Bylaw. **CARRIED**

Motion 21-12-307 Moved by Deputy Mayor Martz that Heisler Council proceeds **by unanimous** consent to third **and final reading** to 539-21 Borrowing Bylaw. **CARRIED UNANIMOUSLY**

Motion 21-12-308 Moved by Councillor Stewart that Heisler Council by gives third and final reading to 539-21 Borrowing Bylaw. **CARRIED**

Bylaw 540-21 Fees & Charges Bylaw

Motion 21-12-309 Moved by Deputy Mayor Martz that Heisler Council gives **first** reading to Bylaw 540-21 Fees & Charges Bylaw. **CARRIED**

Motion 21-12-310 Moved by Councillor Stewart that Heisler Council gives **second** reading to Bylaw 540-21 Fees & Charges Bylaw. **CARRIED**

Motion 21-12-311 Moved by Deputy Mayor Martz that Heisler Council proceeds **by unanimous consent to third and final reading** to 540-21 Fees & Charges Bylaw. **CARRIED UNANIMOUSLY**

Motion 21-12-312 Moved by Councillor Stewart that Heisler Council by gives **third and final** reading to 540-21 Fees & Charges Bylaw. **CARRIED**

POLICIES: NONE

OLD BUSINESS:

Garbage Bins - Fence and Utilities for Killam Towing Ltd.

Motion 21-12-313 Moved by Councillor Stewart that Council makes a motion that Killam Towing Ltd. is eligible to opt out of garbage collection since the property is in Flagstaff County, but is not eligible to opt out of water and sewer because of existing water and sewer infrastructure. **CARRIED**

Motion 21-12-314 Moved by Deputy Mayor Martz that Council makes a motion to advise CAO to send a letter to Killam Towing LTD. with the information that Flagstaff Regional Solid Waste Management or the Village of Heisler are not covering for the cost of a fence behind the recycle bins. **CARRIED**

CARRIED

NEW BUSINESS:

Parkland Regional Library Representative and Liaison

Motion 21-12-315 Moved by Deputy Mayor Martz that Heisler Village Council makes a motion to accept CAO's recommendation to keep Deb Smith as the PRL Rep and Bonnie Wood as the liaison between Heisler Library and Council.

CARRIED

Extension Fire Services Agreement and Regional Fire Chief Services Agreement

Motion 21-12-316 Moved by Deputy Mayor Martz that the Heisler Council makes a motion to extend the Fire Services Agreement and Regional Fire Chief Services Agreement with Flagstaff County for a period up to 6 months, until June 30, 2022, and the agreement be terminated without written notice by either party immediately upon the date FRESS commences operations to provide firefighting services to Flagstaff County.

CARRIED

COUNCILLOR REPORTS:

Motion 21-12-317 Moved by Councillor Stewart that Heisler Council accepts as presented:10.2 Deputy Mayor Martz verbal FRESS and AG Society Meeting reports

CARRIED

CAO Report and Action List

Motion 21-12-318 Moved by Deputy Mayor Martz that Heisler Council accepts the Action List from the November 25, 2021 regular council meeting and the November 2021 written CAO report and CAO verbal report as information.

CARRIED

2020 Municipal Indicator Results

Motion 21-12-319 Moved by Councillor Stewart that Council accepts the information of the 2020 Municipal Indicator Results, indicating that Heisler is not at risk and will not appear in this year's Municipal Indicator report as presented.

CARRIED

FINANCIALS

Motion 21-12-320 Moved by Deputy Mayor Martz that Council accepts the November 2021 item #12.1 Financial Statements, item #12.2 Cheque Listing, item #12.3 and item #12.4 MUSH Savings Account as information.

CARRIED

2021 Firemen Meeting Expenses

Motion 21-12-321 Moved by Deputy Mayor Martz that Heisler Village Council approve the Firemen meeting expenses of the Heisler Firemen for 2021 in the amount of \$370.00.

CARRIED

2021 Fire Chief - Joe Martz Expenses

Motion 21-12-322 Moved by Deputy Mayor Martz That Heisler Village Council approve the meeting and travel expenses of Fire Chief, Joe Martz for 2021 in the amount of \$640.00.

CARRIED

2021 Fireman Operating Expenses

Motion 21-12-323 Moved by Councillor Stewart That Heisler Village Council approves the 2021 fire operation expenses for Heisler Firemen in the amount of \$3,180.00.

CARRIED

Mayor Bonnie Wood - Meeting & Travel Expenses

Motion 21-12-324 Moved by Deputy Mayor Martz that Heisler Council instructs the CAO to pay Mayor Bonnie Wood meeting & travel expenses for Oct 25 to Dec 8, 2021 in the amount of \$601.50.

CARRIED

Flagstaff Regional Solid Waste Management Association 2022 Budget

Motion 21-12-325 Moved by Deputy Mayor Martz that Village of Heisler Council approves the proposed Flagstaff Regional Solid Waste Management Association 2022 Budget with a total municipal requisition of \$1,291,688.85 (increase of 3% increase over 2021) and \$25,989.57 (Urban Transitional 3.21% change) requisition for the Village of Heisler.

CARRIED

2021 Director of Emergency Management Honorarium

Motion 21-12-326 Moved by Councillor Stewart that Heisler Village Council approves the 2021 DEM honorarium in the amount of \$100.00.

CARRIED

2021 Fire Chief Honorarium

Motion 21-12-327 Moved by Deputy Mayor Martz that Heisler Village Council approves the 2021 Fire Chief honorarium in the amount of \$450.00. **CARRIED**

Adoption of 2022 Capital Budget

Motion 21-12-328 Moved by Deputy Mayor Martz that Heisler Village council passes a resolution to adopt the 2022 Village of Heisler capital budget presented. **CARRIED**

Flagstaff Regional Housing Group 2022 Lodge Requisition

Motion 21-12-329 Moved by Councillor Stewart that Heisler Village Council accept 2022 Lodge requisition of \$1,075 for senior's housing from Flagstaff Regional Housing Group, as presented. **CARRIED**

Revenue and Expenses

Motion 21-12-330 Moved by Councillor Stewart hat Council accepts the attached Revenue and Expenses as information as presented. **CARRIED**

Councillor Mike Stewart - Meeting & Travel Expenses

Motion 21-12-331 Moved by Deputy Mayor Martz that Heisler Council instructs the CAO to pay Councillor Mike Stewart meeting & travel expenses for Oct 28 to Dec 16, 2021 in the amount of \$520.00 **CARRIED**

Federation of Canadian Municipalities (FCM) – 2022 Membership Renewal

Motion 21-12-332 Moved by Councillor Stewart that the Heisler Council makes a motion to renew the membership with Federation of Canadian Municipalities (FCM). **CARRIED**

Deputy Mayor Martz - Meeting & Travel Expenses

Motion 21-12-333 Moved by Councillor Stewart that Heisler Council instructs the CAO to pay Deputy Mayor Martz meeting & travel expenses for Jul 21- Dec 16, 2021 in the amount of \$1,313.00. **CARRIED**

Unbudgeted Expense – Fuel

Motion 21-12-334 Moved by Deputy Mayor Martz that Heisler Council makes a motion to pay the unbudgeted expense for the purchase of fuel in the amount of \$2,624.27 incl. gst from reserves. **CARRIED**

CAO - Meeting & Travel Expenses

Motion 21-12-335 Moved by Councillor Stewart that Heisler Council instructs the CAO to pay CAO Heidi Rohe travel expenses for May 14 to Nov 10, 2021 in the amount of \$99.00. **CARRIED**

CORRESPONDENCE:

Motion 21-12-336 Moved by Deputy Mayor Martz that Heisler Council accepts the Correspondence items number 13.1-13.20 as information:

- 13.1 Alberta Municipal Affairs – 2021 Municipal Sustainability Initiative (MSI) Allocations
- 13.2 Alberta Municipal Affairs – 2022-2023 MSI Allocation Estimates
- 13.3 MP Damien Kurek – Congratulation Letter
- 13.4 AB Recreation and Parks Association - Congratulation Letter
- 13.5 Village of Forestburg – FRESS Master Agreement and Bylaw Letter
- 13.6 Town of Sedgewick - FRESS Master Agreement Letter
- 13.7 Village of Alliance - FRESS Master Agreement Letter
- 13.8 Town of Hardisty – FIP Committee Member Appointment
- 13.9 Town of Hardisty - FRESS/RESC Committee Member Appointment
- 13.10 Town of Hardisty – IDP Committee Member Appointment
- 13.11 Town of Hardisty – FFCS 2022 Budget Approval Letter
- 13.12 Muniware – Amalgamation Letter Muniware and MuniSight
- 13.13 Debra Smith – Parkland Regional Library Letter
- 13.14 AB Municipal Affairs – Minister Kaycee Madu, AB Provincial Police Service Transition Study Letter
- 13.15 Battle River School Division – November 2021 Board of Trustee Meeting Highlights
- 13.16 Parkland Regional Library – PRLS Board Talk November 4, 2021
- 13.17 Parkland Regional Library – PRLS Board Meeting Minutes November 4, 2021
- 13.18 Flagstaff Regional Housing Group – October 5, 2021 Meeting Minutes
- 13.19 AB Health Services – Central Zone municipal Leaders Community Conversation Presentation

13.20 AB Health Services – Single Point of Contact Letter

CARRIED

CONFIDENTIAL:

Motion 21-12-337 Moved by Deputy Mayor Martz to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 19 and Section 17 at 8:15 p.m.

CARRIED

Motion 21-12-338 Moved by Deputy Mayor Martz to move out of closed session and return to regular meeting at 8:19 p.m.

CARRIED

Confidential Items 14.1, 14.1.1

Motion 21-12-339 Moved by Deputy Mayor Martz that Council accepts the confidential items 14.1, 14.1.1 as information.

CARRIED

Date for next Regular Council Meeting: January 27, 2022 @ 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Deputy Mayor Martz adjourned the meeting at **8:21 p.m.**

X

Brandon Martz
Deputy Mayor

X

Heidi Rohe
CAO
